

“For Duplex & Multi-family Properties”

DIRECTIONS: Fields marked with an **R** require an answer. # = **Numeric** Only answer.
Fields w/choices: List of field choices may be found in Paragon

Will be assigned after listing is saved
(non-partial):

MLS# _____

LISTING INFO:

R Firm / Office ID # _____ **R** Agent ID # _____

Co-List Firm ID# _____ Co-List Agent ID# _____

R Type of Property ☐ D=Duplex (2 Unit) ☐ M=Multi-Family (3 or more Units) **R** Total # of Units _____ **R** Total # of Bldgs _____

R List Price _____

R List Date _____

R Expiration Date _____

Delayed Showing Yes ☐ No ☐
Date Showings Begin _____
(required if delayed showings=yes)

R Licensee Interest/Broker Own ☐ Yes ☐ No

R Contract Type: ☐ Exclusive Agency ☐ Exclusive Right to Sell ☐ Other

R Limited Service: ☐ Yes – RANW MLS PDF Document Attached (Required) ☐ No

R Named Exceptions ☐ Yes ☐ No

R Broker Holds Earnest Money ☐ No ☐ Yes

Delayed Marketing Yes ☐ No ☐
Delayed Marketing End Date _____
(required if delayed marketing=yes)

Earnest Money Holder Name: _____

R Electronic Consent ☐ Yes ☐ No If yes, Seller has consented via email to the use of email as a means to make legal delivery of all Contracts & Docs related to their transaction.
Please note delivery requires both Seller & Buyer electronic consent as mandated by law. Please refer to the **Private RMKS** for members only, for the delivery address.

Bank Owned/REO* ☐ Yes ☐ No ***These are Agent Only (not public)**

Potential Short Sale* ☐ Yes ☐ No ***These are Agent Only (not public)**

Relocation* ☐ Yes ☐ No ***These are Agent Only (not public)**

PROPERTY DETAILS

R County _____

R Taxing Municipality (legal description) _____

R Tax Municipal Sub-Area Code _____ Required for Cities of Appleton, De Pere, Fond du Lac, Green Bay, Oshkosh

R School District Code _____ #

R Street Number _____ Direction _____

R Street Type _____

R Street Name _____

*Enter Legal address. County and State Highways will be entered into Property Address 2 field as HWY for search purposes only.

Unit/Suite _____ **R** City _____
(mailing address)

R State _____ **R** Zip Code (9 digit) _____ -- _____

R Property Tax ID: Include dashes. Continue on 2nd line if necessary. Enter Tax ID exactly as it appears on the Property Tax Bill.

R Taxes Net _____ NOTE: Tax Amount may not include special assessments or municipal fees.

R Tax Year _____

Improvements _____ Land Assessments _____

Assessments Total _____

Assessment Year _____ Special Assessments ☐ Yes ☐ No ☐ Unknown

Legal Description (128 characters or less)

R Flood Plain ☐ Yes ☐ No ☐ Unknown

R Restrictive Covenant* ☐ Yes ☐ No ☐ Unknown
* Pertains to use of your land with building requirements and outbuilding allocations

R Deeded Access* ☐ Yes ☐ No ☐ Unknown
* Provides access to something outside your land, i.e., Park, Water, Walking Trail

Code Compliant ☐ Yes ☐ No ☐ Unknown

R Subdivision Name (required if part of a subdivision). Continue on second line if necessary. _____

School Elem. _____ School Middle _____ School High _____

R Water Frontage ☐ Yes ☐ No

R Water Features-Other ☐ Yes ☐ No

If **Water Frontage** = **Yes**, all fields in this section must be completed. Property must have Water Frontage; deeded access does not qualify as Water Frontage =Yes. If the listing does not qualify as Water Frontage=Yes but has other water features, those features may be indicated in Water Features-Other.

R Water Body Name (see list available under Code Sets in Paragon’s Reports menu) _____

R Water Type – Choose Only One

☐ River ☐ Lake ☐ Bay ☐ Channel ☐ Other-See Remarks

R Est. Water Frontage (measurement in feet-round down to nearest whole foot) _____ #

R Source Water Frontage (choose only one) _____

Water Frontage Source Codes:		
1. Appraisal	2. Assessor/Public Record	3. Blueprint
4. Broker/Agent	5. Builder	6. Developer
7. Other – See Remarks	8. Plat Map/Survey	9. Seller

New Construction Options:

R NC=Completed New Construction ☐ Yes ☐ No New Construction=Yes if property is built/**completed** and never been occupied.

R UN=Under Construction/New Construction ☐ Yes ☐ No (Under Construction=Yes (Spec property – foundation in and address)

R BL=To be Built w Lot/New Construction (Contract Property/Home) ☐ Yes ☐ No

R Est. Completion Date (Month/Day/Year) – Required if any New Construction type = Yes * _____ *

***If NC=date should be less than today's date, if UC or BL, date must be greater than today's date**

R Builder Name (Required if ANY New Construction subtype = yes; Optional for other Properties)

R Year Built Est. _____ #

(Write year of original construction/foundation, not updates.)

R Source For Year Built _____

Year Built Source Codes:

- | | | |
|------------------------|---------------------------|--------------|
| 1. Appraisal | 2. Assessor/Public Record | 3. Blueprint |
| 4. Broker/Agent | 5. Builder | 6. Developer |
| 7. Other – See Remarks | 8. Plat Map/Survey | 9. Seller |

All Finished Square Footage Fields and Source codes (below) are REQUIRED. Do NOT leave any field blank. If amount is Zero, enter a Zero and give the Source of the information.

Total Buildings:

R SqFt Fin Above Grade Est _____ # **R Source of SqFt ABV** _____

R SqFt Fin Below Grade Est _____ # **R Source of SqFt BLW** _____

R SqFt Total Fin Est Above & Below Grade _____ # **R Source of SqFt TOT** _____

(Do not include any Unfinished Rooms in SqFt)

Above Grade SqFt: is defined as space on any level of a building that has finished square footage and no earth adjacent to any exterior wall on that level. Space that is “at” or “on grade” is considered above grade.

Below Grade SqFt: is defined as a space on any level of a building that has finished square footage, is accessible by interior stairs, and has earth adjacent to any exterior wall on that level. If earth is adjacent to any portion of a wall, the entire level is considered “below-grade”.

Finished room on any level must be: space that is intended for human occupancy; heated by a permanently installed heating system(s)*; directly accessible from other living areas through a door or by a heated hallway or stairway, **except** for a finished lower level room or bathroom; and finished with all walls, floors, and ceilings in materials generally accepted for interior finished construction (for example, painted drywall/sheet rock or paneled walls, carpeted or vinyl or hardwood flooring, etc.)

The Finished space must be **heated**, have finished **walls**, have a finished **ceiling** (no exposed floor joists), and have a finished **floor** (painted concrete walls or floors does not count). If *one of these four components* is missing, the space may still be counted as “finished square feet”, **but disclosure of the missing component must be included in RANW MLS Public Remarks.** This finished space rule applies to all room levels.

*Permanently Installed Heat Sources that may be considered for finished rooms: Gas Furnace, Oil Fired furnace, Permanently Wired Electric Heat or other source that operate without human intervention for extended periods of time, with an allowable exception of a Seasonal Dwelling property with no permanent heat sources

Unfinished Area: Space that does not meet the criteria for finished square footage but which contributes to the value of the dwelling may be included in Unfinished Rooms Dimensions and MLS Remarks if applicable, but may not be included in finished square footage or in finished rooms. For example: Rec Room, unfinished bonus rooms, Three Season Room, Porches (see Unfinished Rooms Section.) **Do not report square footage for Unfinished Areas.**

If any **FINISHED** room dimensions are displayed in the Lower Level, the reported Est. Finished Below Grade Square Footage amount **CANNOT** be Zero. The only exception to this rule is for a finished bathroom; below grade finished bathroom square footage does not need to be reported.

Note: Finished below grade areas for RANW MLS reporting may not meet the state building code or local requirements for occupancy (e.g. adequate windows, egress, etc.).

Below grade bedrooms must meet all State building code or location requirements for occupancy. If a room is a Walk-through it should not be reported as a Bedroom. A Bedroom closet is not required in order to call a finished room a bedroom in RANW MLS.

Acres Est _____ # **R Source of Acres** _____

Lot Sq Ft Est _____ # **Source of Sq Ft Lot** _____

Lot Dimensions Est _____ X _____ # **Source of Lot Dims** _____
Front of lot Side of Lot

Source Codes:

- | | |
|------------------------|---------------------------|
| 1. Appraisal | 2. Assessor/Public Record |
| 3. Blueprint | 4. Broker/Agent |
| 5. Builder | 6. Developer |
| 7. Other – See Remarks | 8. Plat Map/Survey |
| 9. Seller | |

Only Acres Estimated is required in the above section (with source code). You may choose to complete all fields if desired.

BUILDING INFO:

R # of Furnaces _____ # R # of Refrigerators _____ # R # of A/C Units _____ # R # of Disposals _____ #
 R # of Water Heaters _____ # R # of Ranges _____ # R # of Dishwashers _____ # R # of Washers _____ #
 R # of Dryers _____ # R # of Water Softener _____ #
 R # Total Building Parking – Outside _____ # R # Total Building Parking – Inside _____ #

INCOME AND EXPENSES:

Income/Expense Year _____ #

INCOME

Income Gross Annual \$ _____ #

“NOI”

Net Operating Annual Income \$ _____ #

Mgmt Monthly Expense \$ _____ #

Janitorial Monthly Expense \$ _____ #

Vacancy Allowance Expense \$ _____ #

EXPENSES for BUILDING

Expense Gross Annual \$ _____ #

Misc. Monthly Expense \$ _____ #

Electric Monthly Expense \$ _____ #

Water Monthly Expense \$ _____ #

Insurance Monthly Expense \$ _____ #

Repair Monthly Expense \$ _____ #

Fuel Monthly Expense \$ _____ #

Finished Rooms only:

R UNIT 1

R Unit 1 SqFt Fin Est _____ #

R Unit Level ☐ Lower ☐ Main ☐ Upper

R Unit 1 Location _____ ex. Lower left

R # of Bedrooms _____ #

R # Baths Full _____ #

R # Baths Half _____ #

R Heat Paid By ☐ Landlord ☐ Tenant

R Electric Paid By ☐ Landlord ☐ Tenant

R Water/Utility Paid By ☐ Landlord ☐ Tenant

R Rent/Vacant/Owner Occupied _____

Write Rent *OR* Vacant *OR* Own

If Rented; enter \$ amount (must be > 0) \$ _____

Lease Expiration Date _____

R UNIT 1

Finished Room Dimensions (Length x Width) REQUIRED for DUPLEX/2 UNITS – Round measurements down to the nearest whole foot. The Finished Room Dims are optional for 3+ multi-family units.

Living /Great RM _____ X _____

Family Room _____ X _____

Dining Room _____ X _____

Kitchen _____ X _____

Bedroom 1 _____ X _____

Bedroom 2 _____ X _____

Bedroom 3 _____ X _____

Descriptions for Other Finished Rooms

Other Room 1 _____ X _____

Other Room 2 _____ X _____

Other Room 3 _____ X _____

Finished Other Rooms Descriptions; please write in above:

Bedroom	Four Season Rm	Mud Room
Bonus RM	Foyer	Other – See Remarks
Den/Office	Game Room	Rec Room
Exercise Room	Laundry	Theater Room
	Loft	

U1 = Unit 1 Miscellaneous Included Feature

☐ Air Conditioning	☐ Eat in Kitchen	☐ Primary Bath	☐ Separate Heat Control	☐ Washer/Dryer
☐ Balcony/Patio	☐ Furnished	☐ Pantry	☐ Separate Storage Incl.	☐ Dryer Gas
☐ Dishwasher	☐ ElectricFireplace	☐ Range/Oven	☐ Stove Electric	☐ Dryer Electric
☐ Disposal	☐ Gas Fireplace	☐ Oven Electric	☐ Stove Gas	☐ Wood Burning FP
	☐ In Unit Laundry	☐ Oven Gas	☐ Vaulted Ceilings	☐ Wood/Simulated Wood Floors
		☐ Refrigerator		

U5 = Unit 1 Garage/Unit Description Feature (Required)

☐ 1 Car Garage - Attached	☐ 2 Car Garage – Attached	☐ 1 Space	☐ None
☐ 1 Car Garage - Detached	☐ 2 Car Garage – Detached	☐ 2 Spaces	
☐ 1 Car Garage - Carport	☐ 2 Car Garage - Carport		

Finished Rooms only:

R UNIT 2 R Unit 2 SqFt Fin Est _____ # R Unit Level ☐ Lower ☐ Main ☐ Upper R Unit 2 Location _____ ex. Lower left R # of Bedrooms _____ # R # Baths Full _____ # R # Baths Half _____ # R Heat Paid By ☐ Landlord ☐ Tenant R Electric Paid By ☐ Landlord ☐ Tenant R Water/Utility Paid By ☐ Landlord ☐ Tenant R Rent/Vacant/Owner Occupied _____ Write Rent OR Vacnt OR Own If Rented; enter \$ amount (must be > 0) \$ _____ Lease Expiration Date _____	R UNIT 2 Finished Room Dimensions (Length x Width) REQUIRED for DUPLEX/2 UNITS – Round measurements down to the nearest whole foot. The Finished Room Dims are optional for 3+ multi-family units. <table><tr><td>Living /Great RM</td><td>_____</td><td>X</td><td>_____</td></tr><tr><td>Family Room</td><td>_____</td><td>X</td><td>_____</td></tr><tr><td>Dining Room</td><td>_____</td><td>X</td><td>_____</td></tr><tr><td>Kitchen</td><td>_____</td><td>X</td><td>_____</td></tr><tr><td>Bedroom 1</td><td>_____</td><td>X</td><td>_____</td></tr><tr><td>Bedroom 2</td><td>_____</td><td>X</td><td>_____</td></tr><tr><td>Bedroom 3</td><td>_____</td><td>X</td><td>_____</td></tr></table> Descriptions for Other Finished Rooms <table><tr><td>Other Room 1</td><td>_____</td><td>X</td><td>_____</td></tr><tr><td>Other Room 2</td><td>_____</td><td>X</td><td>_____</td></tr><tr><td>Other Room 3</td><td>_____</td><td>X</td><td>_____</td></tr></table> Finished Other Rooms Descriptions; please write in above: <table><tr><td>Bedroom</td><td>Four Season Rm</td><td>Mud Room</td></tr><tr><td>Bonus RM</td><td>Foyer</td><td>Other – See Remarks</td></tr><tr><td>Den/Office</td><td>Game Room</td><td>Rec Room</td></tr><tr><td>Exercise Room</td><td>Laundry</td><td>Theater Room</td></tr><tr><td></td><td>Loft</td><td></td></tr></table>	Living /Great RM	_____	X	_____	Family Room	_____	X	_____	Dining Room	_____	X	_____	Kitchen	_____	X	_____	Bedroom 1	_____	X	_____	Bedroom 2	_____	X	_____	Bedroom 3	_____	X	_____	Other Room 1	_____	X	_____	Other Room 2	_____	X	_____	Other Room 3	_____	X	_____	Bedroom	Four Season Rm	Mud Room	Bonus RM	Foyer	Other – See Remarks	Den/Office	Game Room	Rec Room	Exercise Room	Laundry	Theater Room		Loft	
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U2 = Unit 2 Miscellaneous Included Feature

☐ Air Conditioning	☐ Eat in Kitchen	☐ Primary Bath	☐ Separate Heat Control	☐ Washer/Dryer
☐ Balcony/Patio	☐ Furnished	☐ Pantry	☐ Separate Storage Incl.	☐ Dryer Gas
☐ Dishwasher	☐ ElectricFireplace	☐ Range/Oven	☐ Stove Electric	☐ Dryer Electric
☐ Disposal	☐ Gas Fireplace	☐ Oven Electric	☐ Stove Gas	☐ Wood Burning FP
	☐ In Unit Laundry	☐ Oven Gas	☐ Vaulted Ceilings	☐ Wood/Simulated Wood Floors
		☐ Refrigerator		

2025 U6 = Unit 2 Garage/Unit Description Feature (Required)

☐ 1 Car Garage - Attached

☐ 2 Car Garage – Attached

☐ 1 Space

☐ None

☐ 1 Car Garage - Detached

☐ 2 Car Garage – Detached

☐ 2 Spaces

☐ 1 Car Garage - Carport

☐ 2 Car Garage - Carport

Finished Rooms Only:

R UNIT 3

R Unit 3 SqFt Fin Est _____ #

R Unit Level ☐ Lower ☐ Main ☐ Upper

R Unit 3 Location _____ ex. Lower left

R # of Bedrooms _____ #

R # Baths Full _____ #

R # Baths Half _____ #

R Heat Paid By ☐ Landlord ☐ Tenant

R Electric Paid By ☐ Landlord ☐ Tenant

R Water/Utility Paid By ☐ Landlord ☐ Tenant

R Rent/Vacant/Owner Occupied _____

Write Rent *OR* Vacant *OR* Own

If Rented; enter \$ amount (must be > 0) \$ _____

Lease Expiration Date _____

UNIT 3

Finished Room Dimensions (Length x Width) REQUIRED for DUPLEX/2 UNITS – Round measurements down to the nearest whole foot. The Finished Room Dims are optional for 3+ multi-family units.

Living /Great RM _____ X _____

Family Room _____ X _____

Dining Room _____ X _____

Kitchen _____ X _____

Bedroom 1 _____ X _____

Bedroom 2 _____ X _____

Bedroom 3 _____ X _____

Descriptions for Other Finished Rooms

Other Room 1 _____ X _____

Other Room 2 _____ X _____

Other Room 3 _____ X _____

Finished Other Rooms Descriptions; please write in above:

Bedroom

Bonus RM

Den/Office

Exercise Room

Four Season Rm

Foyer

Game Room

Laundry

Loft

Mud Room

Other – See Remarks

Rec Room

Theater Room

U3 = Unit 3 Miscellaneous Included Feature

☐ Air Conditioning

☐ Eat in Kitchen

☐ Primary Bath

☐ Separate Heat Control

☐ Washer/Dryer

☐ Balcony/Patio

☐ Furnished

☐ Pantry

☐ Separate Storage Incl.

☐ Dryer Gas

☐ Dishwasher

☐ ElectricFireplace

☐ Range/Oven

☐ Stove Electric

☐ Dryer Electric

☐ Disposal

☐ Gas Fireplace

☐ Oven Electric

☐ Stove Gas

☐ Wood Burning FP

☐ In Unit Laundry

☐ Oven Gas

☐ Vaulted Ceilings

☐ Wood/Simulated Wood Floors

☐ Refrigerator

U7 = Unit 3 Garage/Unit Description Feature (Required)

☐ 1 Car Garage - Attached

☐ 2 Car Garage – Attached

☐ 1 Space

☐ None

☐ 1 Car Garage - Detached

☐ 2 Car Garage – Detached

☐ 2 Spaces

☐ 1 Car Garage - Carport

☐ 2 Car Garage - Carport

Finished Rooms only:

R UNIT 4

R Unit 4 SqFt Fin Est _____ #

R Unit Level ☐ Lower ☐ Main ☐ Upper

R Unit 4 Location _____ ex. Lower left

R # of Bedrooms _____ #

R # Baths Full _____ #

R # Baths Half _____ #

R Heat Paid By ☐ Landlord ☐ Tenant

R Electric Paid By ☐ Landlord ☐ Tenant

R Water/Utility Paid By ☐ Landlord ☐ Tenant

R Rent/Vacant/Owner Occupied _____
Write Rent *OR* Vacant *OR* Own
If Rented; enter \$ amount (must be > 0) \$ _____

Lease Expiration Date _____

UNIT 4

Finished Room Dimensions (Length x Width) REQUIRED for DUPLEX/2 UNITS – Round measurements down to the nearest whole foot. The Finished Room Dims are optional for 3+ multi-family units.

Living /Great RM _____ X _____

Family Room _____ X _____

Dining Room _____ X _____

Kitchen _____ X _____

Bedroom 1 _____ X _____

Bedroom 2 _____ X _____

Bedroom 3 _____ X _____

Descriptions for Other Finished Rooms

Other Room 1 _____ X _____

Other Room 2 _____ X _____

Other Room 3 _____ X _____

Finished Other Rooms Descriptions; please write in above:

Bedroom	Four Season Rm	Mud Room
Bonus RM	Foyer	Other – See Remarks
Den/Office	Game Room	Rec Room
Exercise Room	Laundry	Theater Room
	Loft	

U4 = Unit 4 Miscellaneous Included Feature

☐ Air Conditioning	☐ Eat in Kitchen	☐ Primary Bath	☐ Separate Heat Control	☐ Washer/Dryer
☐ Balcony/Patio	☐ Furnished	☐ Pantry	☐ Separate Storage Incl.	☐ Dryer Gas
☐ Dishwasher	☐ Electric Fireplace	☐ Range/Oven	☐ Stove Electric	☐ Dryer Electric
☐ Disposal	☐ Gas Fireplace	☐ Oven Electric	☐ Stove Gas	☐ Wood Burning FP
	☐ In Unit Laundry	☐ Oven Gas	☐ Vaulted Ceilings	☐ Wood/Simulated
		☐ Refrigerator		

U8 = Unit 4 Garage/Unit Description Feature (Required)

☐ 1 Car Garage - Attached	☐ 2 Car Garage – Attached	☐ 1 Space	☐ None
☐ 1 Car Garage - Detached	☐ 2 Car Garage – Detached	☐ 2 Spaces	
☐ 1 Car Garage - Carport	☐ 2 Car Garage - Carport		

R Directions to Property: Start from a neutral location and clearly identify route. (Limit: 150 characters including spaces and punctuation).

REMARKS:

- **REMARKS and SHOWING INFORMATION GUIDELINES:** You must leave space between words. Remember to leave a blank space after punctuation . Describe the property, not the potential buyer. Use only standard abbreviations.
- **Remarks Public:** Shows on MLS Customer displays, in the Collab Center, on IDX (public) websites. Please refer to MLS Rules Section 4 for complete Public Remarks guidelines. (Limit 4000 characters including spaces and punctuation).
- **Remarks Inclusion Public:** To use for what is not listed in Features Option. (Limit 150 characters including spaces and punctuation.)
- **Remarks Exclusion Public:** To use for what is not listed in Features Option. (Limit 150 characters including spaces and punctuation.)
- **Remarks Private:** “Agent to Agent”. Shows only on Paragon’s Agent Confidential (member only) displays. Not intended for public displays. Do not include confidential information. (Limit of 450 characters including spaces and punctuation.)
- **Showing Information Private:** “Agent to Agent”. Shows only on Paragon’s Agent Confidential (member only) displays. Not intended for public displays. Do not include confidential information. (Limit of 300 characters including spaces and punctuation).

Remarks Public: Public Rmks are required if any field or feature is marked "Other – See Remarks". (Limit 4000 characters including spaces and punctuation).

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Remarks Inclusion Public: To use for what is not listed in Features Option. (Limit 150 characters including spaces and punctuation.)

Remarks Exclusion Public: To use for what is not listed in Features Option. (Limit 150 characters including spaces and punctuation.)

Remarks Private for Member Only: (Limit of 450 characters including spaces and punctuation.)

Showing Information Private for Member Only: (Limit of 300 characters including spaces and punctuation).

Seller Restriction Options on Internet Display of Listings- see RANW MLS Rules & Regulations for additional information and check your Company Policy.

Listing Maintenance “LIM” default settings: Default is set to indicate YES, meaning there are **NO** restrictions, listing should be included in the RETS feeds and also there are no restrictions on the listing. If you want to restrict the listing for any of the following, then you must indicate a **NO**.

- R

1. Yes___ NO___

Include on Internet/ IDX = Default is Yes to include listing.
Do not restrict Listing from being shown on any/all public Internet websites including Listing Company site, IDX, REALTOR.com, VOW sites, or 3rd party aggregate sites as allowed by Listing Company.
- R

2. Yes___ NO___

VOW Include = Default is Yes to include listing. Do not restrict listing from VOW sites.
- R

3. Yes___ NO___

Include Inter/IDX w Addr = Default is Yes, to include listing.
Do not restrict Listing Address from being shown on any/all public Internet websites including Listing Company site, IDX, REALTOR.com, VOW sites, or 3rd party aggregate sites as allowed by Listing Co.
- R

4. Yes___ NO___

IDX w AVM = Default is Yes, to include listing.
Do not restrict IDX sites from using an Automated Valuation Module (AVM) for this listing and/or hyperlinks to value estimates.
- R

5. Yes___ NO___

VOW w AVM = Default is Yes, to include listing.
Do not restrict VOW sites from using an Automated Valuation Module (AVM) for this listing and/or hyperlinks to value estimates.
- R

6. Yes___ NO___

IDX w Comment = Default is Yes, to include listing.
Do not restrict IDX sites from using a 3rd party blog, comments, and/or reviews for this listing and/or hyperlinks to same.
- R

7. Yes NO___

VOW w Comment = Default is Yes, to include listing.
Do not restrict VOW sites from using a 3rd party blog, comments, and/or reviews for this listing and/or Hyperlinks to same.

FEATURES:

FEATURE DIRECTIONS: By checking a feature, you are indicating that this feature is part of the property or included in the sale. You must check at least one feature in **every required** category. If you check 'Other-See Remarks' for a required feature, you must include an explanation in the Public Remarks field. All features selected will appear on the All Fields Detail report in Paragon; other displays such as the Agent Confidential and Customer Full may have a different/limited number or selection of features.

SB = BUILDING TYPE & STORIES: (Required) -Must select one of the stories FIRST and THEN select a Building Type:

STORIES:

- ☐ 1 Story
☐ 1.5 Story
☐ 2 Story
☐ 3 Story
☐ 4 or More Stories

BUILDING TYPE:

- ☐ 2 Side by Side
☐ 2 Houses on 1 Lot
☐ 2 Up and Down
☐ Apartment Building
☐ Multi-Level
☐ Townhouse Units
☐ Converted/Rooming House
☐ Other-See Remarks

EF = EXTERIOR FINISH of BUILDING (Required):

- ☐ Aluminum/Steel
☐ Brick
☐ Fiber Cement
☐ Log
☐ Other – see Remarks
☐ Pressboard
☐ Stone
☐ Stucco
☐ Vinyl
☐ Wood/Wood Shake/Cedar

WT = WATER for BUILDING (Required):

- ☐ Community Well
☐ Municipal Public Water
☐ Other-See Remarks
☐ Private Well
☐ Sand Point Well
☐ Shared Private Well

WS = WASTE for BUILDING (Required):

- ☐ Conventional Septic
☐ In Sanitation District
☐ Municipal Sewer
☐ Other – See Remarks
☐ Septic Holding Tank
☐ Septic Mound

HT = HEATING FUEL TYPE for BUILDING (Required):

- ☐ Electric
☐ LP Gas
☐ Natural Gas
☐ Oil
☐ Other-See Remarks
☐ Solar
☐ Wood

HC = HEATING/COOLING for BUILDING (Required):

- ☐ Central A/C
☐ Forced Air
☐ Heat Pump
☐ Hot Water/Steam
☐ None
☐ Other-See Remarks
☐ Radiant

FO = FOUNDATION for BUILDING (Required):

- ☐ Block
☐ Other-See Remarks
☐ Poured Concrete
☐ Slab
☐ Stone
☐ Wood

LL = LOWER LEVEL/BASEMENT of BUILDING (Required):

Must select one of these 4 type of basement/lower level first as required, then may select other options for basement/lower level

R Choose at least one:

- ☐ Crawl
☐ Partial Basement
☐ Full Basement
☐ None
☐ Other – See Remarks
☐ Full Size Windows (min size 20x24)
☐ Radon Mitigation System
☐ Sump Pump
☐ Walkout Entrance (Door to Yard)
☐ Finished Basement-Contiguous Square Feet
☐ Finished Basement-NonContiguous Square Feet
☐ Partial Fin. Basement-Contiguous Square Feet
☐ Partial Fin. Basement-NonContiguous Square Feet

SF = MISC BUILDING:

- ☐ Elevator
☐ Building Sprinkler
☐ Cable Available
☐ Common Laundry
☐ Fenced Yard
☐ High Speed Internet Avail
☐ Security System
☐ Water Softener – Rent
☐ Water Softener – Own

BP = BUILDING PARKING: (Required)

- | | | |
|-----------------------------------|----------------------------------|--------------------------------------|
| ☐ Attached | ☐ None | ☐ Parking Fee |
| ☐ Detached | ☐ Outside | ☐ Underground |

ZO = ZONING: (Required)

- | | | | | |
|--|--|--|--|---------------------------------------|
| ☐ 2 Family/Duplex | ☐ Condominium | ☐ Multi-Family (3 Units) | ☐ Non-Conforming | ☐ Recreational |
| ☐ Agricultural | ☐ Historic District | ☐ Multi-Family (4 Units) | ☐ Other (See Remarks) | ☐ Residential |
| ☐ Commercial | ☐ Industrial | ☐ Multi-Family (5+ Units) | ☐ P.U.D. | |

LD = LOT DESCRIPTION:

- | | | | |
|---------------------------------|-------------------------------------|--|-----------------------------------|
| ☐ Corner | ☐ Cul-De-Sac | ☐ Near Bus Line | ☐ Sidewalk |
|---------------------------------|-------------------------------------|--|-----------------------------------|

UT = UTILITIES:

- | | |
|---|---|
| ☐ Individual Control/Unit | |
| ☐ Other – See Remarks | ☐ Separate Gas Meters Each Unit |
| ☐ Separate Electric Meters Each Unit | ☐ Separate Water Meter Each Unit |

OW = WATER FEATURES - OTHER:

- | | | | | |
|--|---|--|---|--|
| ☐ Deeded Water Acc/No Frontage | ☐ Boat House | ☐ No Motor Lake | ☐ Wake Limits | ☐ Pond-Shared |
| ☐ Divided/Separated Access | ☐ Boat Ramp/Lift | ☐ Motorized Lake | ☐ Water Ski Lake | ☐ Quarry |
| ☐ Water View-No Deeded Access | ☐ Boat Slip | ☐ Electric Motor Only | ☐ Creek/Stream | ☐ Other-See Remarks |
| ☐ Water View with Deeded Access | ☐ Dock/Pier | ☐ No Wake Lake | ☐ Pond-Private | |

DO = DOCUMENTS ON FILE:

- | | | | |
|---|--|--|--|
| ☐ Appraisal | ☐ Joint Driveway Agreement | ☐ Prior Title Policy | ☐ Survey |
| ☐ Blueprint | ☐ Lease | ☐ Restrictive Covenants | ☐ Tax Bill |
| ☐ Deeded Access | ☐ Limited Home/Builder Warranty | ☐ Seller Condition Report | ☐ Well Test |
| ☐ Flood Plain Letter | ☐ OCC Certificate | ☐ Septic Report | ☐ Income/Expense Report Available |

GE = GREEN ENERGY EFFICIENT FEATURES:

- | | | | |
|---|---|---|--|
| ☐ Additional Green Features* | ☐ Energy Star Appliance(s) or Mechanical(s)* | ☐ Low Energy Windows | ☐ Reclaimed/Recycled Contents |
| ☐ Energy Assessment Available* | ☐ Green Built Certified* | ☐ Low VOC Materials | ☐ WI Energy Star Certified* |

*Indicates that the information will be/has been uploaded to the listing as a PDF Document Attachment under the Green Features or one of the available Custom document categories.

BF = BARRIER-FREE FEATURES: (Required)

☐ For Building ☐ For Unit

- | | | | |
|---|---|---|---|
| ☐ Not Applicable | ☐ Door Openings 36" or more | ☐ Laundry 1st Floor | ☐ Ramped or Level Entrance |
| ☐ 1 st FLR Bedroom | ☐ Elevator/Chair Lift in Res | ☐ Level Drive | ☐ Ramped or Level Garage |
| ☐ 1st Floor Full bath | ☐ Grab Bars in bath | ☐ Level Lot | ☐ Roll-in Shower |
| ☐ Accessibility Feat Report Available* | ☐ Hall Width 36" or more | ☐ Low Pile or No Carpeting | ☐ Stall Shower |
| ☐ Door Openings 29" or more | ☐ Hall Width 42" or more | ☐ Open Floor Plan | |

*Indicates that the Accessibility Features Document will be/has been completed and uploaded to the listing as a PDF Document Attachment.

TI = TERMS INFORMATION:

- | | | | | | | |
|-------------------------------------|-----------------------------------|-----------------------------------|--|--|---|---|
| ☐ Area Grant | ☐ Auction* | ☐ Exchange | ☐ Home Warranty | ☐ Land Contract | ☐ Owner may Assist | ☐ Senior Community |
|-------------------------------------|-----------------------------------|-----------------------------------|--|--|---|---|

*Indicates required RANW MLS Auction form attached.

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