

“For Duplex & Multi-family Properties”

DIRECTIONS: Fields marked with an R require an answer. # = Numeric Only answer. Fields w/choices: List of field choices may be found in Paragon

Will be assigned after listing is saved (non-partial):
MLS# _____

LISTING INFO:

R Firm / Office ID # _____ R Agent ID # _____

Co-List Firm ID# _____ Co-List Agent ID# _____

R Type of Property D=Duplex (2 Unit) M=Multi-Family (3 or more Units) R Total # of Units _____ R Total # of Bldgs _____

R List Price _____

R List Date _____

R Expiration Date _____

Delayed Showing Yes No
Date Showings Begin _____
(required if delayed showings=yes)

R Licensee Interest/Broker Own Yes No

R Contract Type: Exclusive Agency Exclusive Right to Sell Other

R Limited Service: Yes – RANW MLS PDF Document Attached (Required) No

R Named Exceptions Yes No

R Broker Holds Earnest Money No Yes

Earnest Money Holder Name: _____

R Electronic Consent Yes No If yes, Seller has consented via email to the use of email as a means to make legal delivery of all Contracts & Docs related to their transaction. Please note delivery requires both Seller & Buyer electronic consent as mandated by law. Please refer to the Private RMKS for members only, for the delivery address.

Bank Owned/REO* Yes No *These are Agent Only (not public)

Potential Short Sale* Yes No *These are Agent Only (not public)

Relocation* Yes No *These are Agent Only (not public)

PROPERTY DETAILS

R County _____

R Taxing Municipality (legal description) _____

R Tax Municipal Sub-Area Code _____ Required for Cities of Appleton, De Pere, Fond du Lac, Green Bay, Oshkosh

R School District Code _____ #

R Street Number _____ Direction _____

R Street Type _____

R Street Name _____

*Enter Legal address. County and State Highways will be entered into Property Address 2 field as HWY for search purposes only.

Unit/Suite _____ R City _____
(mailing address)

R State _____ R Zip Code (9 digit) _____ -- _____

R Property Tax ID: Include dashes. Continue on 2nd line if necessary. Enter Tax ID exactly as it appears on the Property Tax Bill.

R Taxes Net _____ NOTE: Tax Amount may not include special assessments or municipal fees.

R Tax Year _____

Improvements _____ Land Assessments _____

Assessments Total _____

Assessment Year _____

Special Assessments Yes No Unknown

Legal Description (128 characters or less)

R Flood Plain Yes No Unknown

R Restrictive Covenant* Yes No Unknown

* Pertains to use of your land with building requirements and outbuilding allocations

R Deeded Access* Yes No Unknown

Code Compliant Yes No Unknown

* Provides access to something outside your land, i.e., Park, Water, Walking Trail

R Subdivision Name (required if part of a subdivision). Continue on second line if necessary. _____

School Elem. _____ School Middle _____ School High _____

R Water Frontage Yes No

R Water Features-Other Yes No

If Water Frontage = Yes, all fields in this section must be completed. Property must have Water Frontage; deeded access does not qualify as Water Frontage =Yes. If the listing does not qualify as Water Frontage=Yes but has other water features, those features may be indicated in Water Features-Other.

R Water Body Name (see list available under Code Sets in Paragon’s Reports menu) _____

R Water Type – Choose Only One (Must include a GIS image, map image, or similar photo of the body of water.)

River Lake Bay Channel Other-See Remarks

R Est. Water Frontage (measurement in feet-round down to nearest whole foot) _____ #

R Source Water Frontage (choose only one) _____

Water Frontage Source Codes:		
1. Appraisal	2. Assessor/Public Record	3. Blueprint
4. Broker/Agent	5. Builder	6. Developer
7. Other – See Remarks	8. Plat Map/Survey	9. Seller

New Construction Options:

R **NC=Completed New Construction** Yes No New Construction=Yes if property is built/**completed** and never been occupied.

R **UN=Under Construction/New Construction** Yes No (Under Construction=Yes (Spec property – foundation in and address)

R **BL=To be Built w Lot/New Construction** (Contract Property/Home) Yes No

R Est. Completion Date (Month/Day/Year) – **Required if any New Construction type = Yes** * _____ *

*If NC=date should be less than today’s date, if UC or BL, date must be greater than today’s date

R Builder Name (Required if ANY New Construction subtype = yes; Optional for other Properties)

R Year Built Est. _____ #

(Write year of original construction/foundation, not updates.)

R Source For Year Built _____

Year Built Source Codes:

- | | | |
|------------------------|---------------------------|--------------|
| 1. Appraisal | 2. Assessor/Public Record | 3. Blueprint |
| 4. Broker/Agent | 5. Builder | 6. Developer |
| 7. Other – See Remarks | 8. Plat Map/Survey | 9. Seller |

All Finished Square Footage Fields and Source codes (below) are REQUIRED. Do NOT leave any field blank. If amount is Zero, enter a Zero and give the Source of the information.

Total Buildings:

R SqFt Fin Above Grade Est _____ # R Source of SqFt ABV _____

R SqFt Fin Below Grade Est _____ # R Source of SqFt BLW _____

R SqFt Total Fin Est Above & Below Grade _____ # R Source of SqFt TOT _____

(Do not include any Unfinished Rooms in SqFt)

Above Grade SqFt: is defined as space on any level of a building that has finished square footage and no earth adjacent to any exterior wall on that level. Space that is “at” or “on grade” is considered above grade.

Below Grade SqFt: is defined as a space on any level of a building that has finished square footage, is accessible by interior stairs, and has earth adjacent to any exterior wall on that level. If earth is adjacent to any portion of a wall, the entire level is considered “below-grade”.

Finished room on any level must be: space that is intended for human occupancy; heated by a permanently installed heating system(s)*; directly accessible from other living areas through a door or by a heated hallway or stairway, **except** for a finished lower level room or bathroom; and finished with all walls, floors, and ceilings in materials generally accepted for interior finished construction (for example, painted drywall/sheet rock or paneled walls, carpeted or vinyl or hardwood flooring, etc.)

The Finished space must be **heated**, have finished **walls**, have a finished **ceiling** (no exposed floor joists), and have a finished **floor** (painted concrete walls or floors does not count). If *one of these four components* is missing, the space may still be counted as “finished square feet”, **but disclosure of the missing component must be included in RANW MLS Public Remarks.** This finished space rule applies to all room levels.

*Permanently Installed Heat Sources that may be considered for finished rooms: Gas Furnace, Oil Fired furnace, Permanently Wired Electric Heat or other source that operate without human intervention for extended periods of time, with an allowable exception of a Seasonal Dwelling property with no permanent heat sources

Unfinished Area: Space that does not meet the criteria for finished square footage but which contributes to the value of the dwelling may be included in Unfinished Rooms Dimensions and MLS Remarks if applicable, but may not be included in finished square footage or in finished rooms. For example: Rec Room, unfinished bonus rooms, Three Season Room, Porches (see Unfinished Rooms Section.) **Do not report square footage for Unfinished Areas.**

If any **FINISHED** room dimensions are displayed in the Lower Level, the reported Est. Finished Below Grade Square Footage amount **CANNOT** be Zero. The only exception to this rule is for a finished bathroom; below grade finished bathroom square footage does not need to be reported.

Note: Finished below grade areas for RANW MLS reporting may not meet the state building code or local requirements for occupancy (e.g. adequate windows, egress, etc.).

Below grade bedrooms must meet all State building code or location requirements for occupancy. If a room is a Walk-through it should not be reported as a Bedroom. A Bedroom closet is not required in order to call a finished room a bedroom in RANW MLS.

At least one labeled photo of the reported Below Grade finished area, or inclusion in a Virtual Tour, is required. *A photo for Below Grade Finished Bath is also REQUIRED. (This excludes Under Construction Properties or To be Built w/Lot)

Acres Est _____ # R Source of Acres _____

Lot Sq Ft Est _____ # Source of Sq Ft Lot _____

Lot Dimensions Est _____ X _____ # Source of Lot Dims _____
Front of lot Side of Lot

Source Codes:

- | | |
|------------------------|---------------------------|
| 1. Appraisal | 2. Assessor/Public Record |
| 3. Blueprint | 4. Broker/Agent |
| 5. Builder | 6. Developer |
| 7. Other – See Remarks | 8. Plat Map/Survey |
| 9. Seller | |

Only Acres Estimated is required in the above section (with source code). You may choose to complete all fields if desired.

BUILDING INFO:

R # of Furnaces _____ # R # of Refrigerators _____ # R # of A/C Units _____ # R # of Disposals _____ #
 R # of Water Heaters _____ # R # of Ranges _____ # R # of Dishwashers _____ # R # of Washers _____ #
 R # of Dryers _____ # R # of Water Softener _____ #
 R # Total Building Parking – Outside _____ # R # Total Building Parking – Inside _____ #

INCOME AND EXPENSES:

Income/Expense Year _____ #

INCOME

Income Gross Annual \$ _____ #

“NOI”

Net Operating Annual Income \$ _____ #

Mgmt Monthly Expense \$ _____ #

Janitorial Monthly Expense \$ _____ #

Vacancy Allowance Expense \$ _____ #

EXPENSES for BUILDING

Expense Gross Annual \$ _____ #

Misc. Monthly Expense \$ _____ #

Electric Monthly Expense \$ _____ #

Water Monthly Expense \$ _____ #

Insurance Monthly Expense \$ _____ #

Repair Monthly Expense \$ _____ #

Fuel Monthly Expense \$ _____ #

Finished Rooms only:

R UNIT 1

R Unit 1 SqFt Fin Est _____ #

R Unit Level Lower Main Upper

R Unit 1 Location _____ ex. Lower left

R # of Bedrooms _____ #

R # Baths Full _____ #

R # Baths Half _____ #

R Heat Paid By Landlord Tenant

R Electric Paid By Landlord Tenant

R Water/Utility Paid By Landlord Tenant

R Rent/Vacant/Owner Occupied _____

Write Rent *OR* Vacant *OR* Own

If Rented; enter \$ amount (must be > 0) \$ _____

Lease Expiration Date _____

R UNIT 1

Finished Room Dimensions (Length x Width) REQUIRED for DUPLEX/2 UNITS – Round measurements down to the nearest whole foot. The Finished Room Dims are optional for 3+ multi-family units.

Living /Great RM _____ X _____

Family Room _____ X _____

Dining Room _____ X _____

Kitchen _____ X _____

Bedroom 1 _____ X _____

Bedroom 2 _____ X _____

Bedroom 3 _____ X _____

Descriptions for Other Finished Rooms

Other Room 1 _____ X _____

Other Room 2 _____ X _____

Other Room 3 _____ X _____

Finished Other Rooms Descriptions; please write in above:

Bedroom	Four Season Rm	Mud Room
Bonus RM	Foyer	Other – See Remarks
Den/Office	Game Room	Rec Room
Exercise Room	Laundry	Theater Room
	Loft	

U1 = Unit 1 Miscellaneous Included Feature

- | | | | | |
|---|--|---------------------------------------|---|---|
| <input type="checkbox"/> Air Conditioning | <input type="checkbox"/> Eat in Kitchen | <input type="checkbox"/> Primary Bath | <input type="checkbox"/> Separate Heat Control | <input type="checkbox"/> Wood Burning FP |
| <input type="checkbox"/> Balcony/Patio | <input type="checkbox"/> Furnished | <input type="checkbox"/> Pantry | <input type="checkbox"/> Separate Storage Incl. | <input type="checkbox"/> Wood/Simulated Wood Floors |
| <input type="checkbox"/> Dishwasher | <input type="checkbox"/> Gas Fireplace | <input type="checkbox"/> Range/Oven | <input type="checkbox"/> Vaulted Ceilings | |
| <input type="checkbox"/> Disposal | <input type="checkbox"/> In Unit Laundry | <input type="checkbox"/> Refrigerator | <input type="checkbox"/> Washer/Dryer | |

U5 = Unit 1 Garage/Unit Description Feature (Required)

- | | | | |
|--|--|-----------------------------------|-------------------------------|
| <input type="checkbox"/> 1 Car Garage - Attached | <input type="checkbox"/> 2 Car Garage – Attached | <input type="checkbox"/> 1 Space | <input type="checkbox"/> None |
| <input type="checkbox"/> 1 Car Garage - Detached | <input type="checkbox"/> 2 Car Garage – Detached | <input type="checkbox"/> 2 Spaces | |
| <input type="checkbox"/> 1 Car Garage - Carport | <input type="checkbox"/> 2 Car Garage - Carport | | |

Finished Rooms only:

R UNIT 2

R Unit 2 SqFt Fin Est _____ #

R Unit Level Lower Main Upper

R Unit 2 Location _____ ex. Lower left

R # of Bedrooms _____ #

R # Baths Full _____ #

R # Baths Half _____ #

R Heat Paid By Landlord Tenant

R Electric Paid By Landlord Tenant

R Water/Utility Paid By Landlord Tenant

R Rent/Vacant/Owner Occupied _____

Write Rent *OR* Vacant *OR* Own

If Rented; enter \$ amount (must be > 0) \$ _____

Lease Expiration Date _____

R UNIT 2

Finished Room Dimensions (Length x Width) REQUIRED for DUPLEX/2 UNITS – Round measurements down to the nearest whole foot. The Finished Room Dims are optional for 3+ multi-family units.

- | | | | |
|------------------|-------|---|-------|
| Living /Great RM | _____ | X | _____ |
| Family Room | _____ | X | _____ |
| Dining Room | _____ | X | _____ |
| Kitchen | _____ | X | _____ |
| Bedroom 1 | _____ | X | _____ |
| Bedroom 2 | _____ | X | _____ |
| Bedroom 3 | _____ | X | _____ |

Descriptions for Other Finished Rooms

- | | | | |
|--------------|-------|---|-------|
| Other Room 1 | _____ | X | _____ |
| Other Room 2 | _____ | X | _____ |
| Other Room 3 | _____ | X | _____ |

Finished Other Rooms Descriptions; please write in above:

- | | | |
|---------------|----------------|---------------------|
| Bedroom | Four Season Rm | Mud Room |
| Bonus RM | Foyer | Other – See Remarks |
| Den/Office | Game Room | Rec Room |
| Exercise Room | Laundry | Theater Room |
| | Loft | |

U2 = Unit 2 Miscellaneous Included Feature

- | | | | | |
|---|--|---------------------------------------|---|---|
| <input type="checkbox"/> Air Conditioning | <input type="checkbox"/> Eat in Kitchen | <input type="checkbox"/> Primary Bath | <input type="checkbox"/> Separate Heat Control | <input type="checkbox"/> Wood Burning FP |
| <input type="checkbox"/> Balcony/Patio | <input type="checkbox"/> Furnished | <input type="checkbox"/> Pantry | <input type="checkbox"/> Separate Storage Incl. | <input type="checkbox"/> Wood/Simulated Wood Floors |
| <input type="checkbox"/> Dishwasher | <input type="checkbox"/> Gas Fireplace | <input type="checkbox"/> Range/Oven | <input type="checkbox"/> Vaulted Ceilings | |
| <input type="checkbox"/> Disposal | <input type="checkbox"/> In Unit Laundry | <input type="checkbox"/> Refrigerator | <input type="checkbox"/> Washer/Dryer | |

U6 = Unit 2 Garage/Unit Description Feature (Required)

- | | | | |
|--|--|-----------------------------------|-------------------------------|
| <input type="checkbox"/> 1 Car Garage - Attached | <input type="checkbox"/> 2 Car Garage – Attached | <input type="checkbox"/> 1 Space | <input type="checkbox"/> None |
| <input type="checkbox"/> 1 Car Garage - Detached | <input type="checkbox"/> 2 Car Garage – Detached | <input type="checkbox"/> 2 Spaces | |
| <input type="checkbox"/> 1 Car Garage - Carport | <input type="checkbox"/> 2 Car Garage - Carport | | |

Finished Rooms Only:

R UNIT 3

R Unit 3 SqFt Fin Est _____ #

R Unit Level Lower Main Upper

R Unit 3 Location _____ ex. Lower left

R # of Bedrooms _____ #

R # Baths Full _____ #

R # Baths Half _____ #

R Heat Paid By Landlord Tenant

R Electric Paid By Landlord Tenant

R Water/Utility Paid By Landlord Tenant

R Rent/Vacant/Owner Occupied _____

Write Rent *OR* Vacant *OR* Own

If Rented; enter \$ amount (must be > 0) \$ _____

Lease Expiration Date _____

UNIT 3

Finished Room Dimensions (Length x Width) REQUIRED for DUPLEX/2 UNITS – Round measurements down to the nearest whole foot. The Finished Room Dims are optional for 3+ multi-family units.

- | | | | |
|------------------|-------|---|-------|
| Living /Great RM | _____ | X | _____ |
| Family Room | _____ | X | _____ |
| Dining Room | _____ | X | _____ |
| Kitchen | _____ | X | _____ |
| Bedroom 1 | _____ | X | _____ |
| Bedroom 2 | _____ | X | _____ |
| Bedroom 3 | _____ | X | _____ |

Descriptions for Other Finished Rooms

- | | | | |
|--------------|-------|---|-------|
| Other Room 1 | _____ | X | _____ |
| Other Room 2 | _____ | X | _____ |
| Other Room 3 | _____ | X | _____ |

Finished Other Rooms Descriptions; please write in above:

- | | | |
|---------------|----------------|---------------------|
| Bedroom | Four Season Rm | Mud Room |
| Bonus RM | Foyer | Other – See Remarks |
| Den/Office | Game Room | Rec Room |
| Exercise Room | Laundry | Theater Room |
| | Loft | |

U3 = Unit 3 Miscellaneous Included Feature

- | | | | | |
|---|--|---------------------------------------|---|---|
| <input type="checkbox"/> Air Conditioning | <input type="checkbox"/> Eat in Kitchen | <input type="checkbox"/> Primary Bath | <input type="checkbox"/> Separate Heat Control | <input type="checkbox"/> Wood Burning FP |
| <input type="checkbox"/> Balcony/Patio | <input type="checkbox"/> Furnished | <input type="checkbox"/> Pantry | <input type="checkbox"/> Separate Storage Incl. | <input type="checkbox"/> Wood/Simulated Wood Floors |
| <input type="checkbox"/> Dishwasher | <input type="checkbox"/> Gas Fireplace | <input type="checkbox"/> Range/Oven | <input type="checkbox"/> Vaulted Ceilings | |
| <input type="checkbox"/> Disposal | <input type="checkbox"/> In Unit Laundry | <input type="checkbox"/> Refrigerator | <input type="checkbox"/> Washer/Dryer | |

U7 = Unit 3 Garage/Unit Description Feature (Required)

- | | | | |
|--|--|-----------------------------------|-------------------------------|
| <input type="checkbox"/> 1 Car Garage - Attached | <input type="checkbox"/> 2 Car Garage – Attached | <input type="checkbox"/> 1 Space | <input type="checkbox"/> None |
| <input type="checkbox"/> 1 Car Garage - Detached | <input type="checkbox"/> 2 Car Garage – Detached | <input type="checkbox"/> 2 Spaces | |
| <input type="checkbox"/> 1 Car Garage - Carport | <input type="checkbox"/> 2 Car Garage - Carport | | |

Finished Rooms only:

R UNIT 4

R Unit 4 SqFt Fin Est _____ #

R Unit Level Lower Main Upper

R Unit 4 Location _____ ex. Lower left

R # of Bedrooms _____ #

R # Baths Full _____ #

R # Baths Half _____ #

R Heat Paid By Landlord Tenant

R Electric Paid By Landlord Tenant

R Water/Utility Paid By Landlord Tenant

R Rent/Vacant/Owner Occupied _____

Write Rent *OR* Vacant *OR* Own

If Rented; enter \$ amount (must be > 0) \$ _____

Lease Expiration Date _____

UNIT 4

Finished Room Dimensions (Length x Width) REQUIRED for DUPLEX/2 UNITS – Round measurements down to the nearest whole foot. The Finished Room Dims are optional for 3+ multi-family units.

Living /Great RM _____ X _____

Family Room _____ X _____

Dining Room _____ X _____

Kitchen _____ X _____

Bedroom 1 _____ X _____

Bedroom 2 _____ X _____

Bedroom 3 _____ X _____

Descriptions for Other Finished Rooms

Other Room 1 _____ X _____

Other Room 2 _____ X _____

Other Room 3 _____ X _____

Finished Other Rooms Descriptions; please write in above:		
Bedroom	Four Season Rm	Mud Room
Bonus RM	Foyer	Other – See Remarks
Den/Office	Game Room	Rec Room
Exercise Room	Laundry	Theater Room
	Loft	

U4 = Unit 4 Miscellaneous Included Feature

- | | | | | |
|---|--|---------------------------------------|---|---|
| <input type="checkbox"/> Air Conditioning | <input type="checkbox"/> Eat in Kitchen | <input type="checkbox"/> Primary Bath | <input type="checkbox"/> Separate Heat Control | <input type="checkbox"/> Wood Burning FP |
| <input type="checkbox"/> Balcony/Patio | <input type="checkbox"/> Furnished | <input type="checkbox"/> Pantry | <input type="checkbox"/> Separate Storage Incl. | <input type="checkbox"/> Wood/Simulated Wood Floors |
| <input type="checkbox"/> Dishwasher | <input type="checkbox"/> Gas Fireplace | <input type="checkbox"/> Range/Oven | <input type="checkbox"/> Vaulted Ceilings | |
| <input type="checkbox"/> Disposal | <input type="checkbox"/> In Unit Laundry | <input type="checkbox"/> Refrigerator | <input type="checkbox"/> Washer/Dryer | |

U8 = Unit 4 Garage/Unit Description Feature (Required)

- | | | | |
|--|--|-----------------------------------|-------------------------------|
| <input type="checkbox"/> 1 Car Garage - Attached | <input type="checkbox"/> 2 Car Garage – Attached | <input type="checkbox"/> 1 Space | <input type="checkbox"/> None |
| <input type="checkbox"/> 1 Car Garage - Detached | <input type="checkbox"/> 2 Car Garage – Detached | <input type="checkbox"/> 2 Spaces | |
| <input type="checkbox"/> 1 Car Garage - Carport | <input type="checkbox"/> 2 Car Garage - Carport | | |

R Directions to Property: Start from a neutral location and clearly identify route. (Limit: 150 characters including spaces and punctuation).

Remarks Exclusion Public: To use for what is not listed in Features Option. (Limit 150 characters including spaces and punctuation.)

Remarks Private for Member Only: (Limit of 450 characters including spaces and punctuation.)

Showing Information Private for Member Only: (Limit of 300 characters including spaces and punctuation).

Seller Restriction Options on Internet Display of Listings- see RANW MLS Rules & Regulations for additional information and check your Company Policy.

Listing Maintenance "LIM" default settings: Default is set to indicate YES, meaning there are **NO** restrictions, listing should be included in the RETS feeds and also there are no restrictions on the listing. If you want to restrict the listing for any of the following, then you must indicate a **NO**.

- R 1. **Yes** ___ **NO** ___ **Include on Internet/ IDX** = Default is Yes to include listing.
Do not restrict Listing from being shown on any/all public Internet websites including Listing Company site, IDX, REALTOR.com, VOW sites, or 3rd party aggregate sites as allowed by Listing Company.
- R 2. **Yes** ___ **NO** ___ **VOW Include** = Default is Yes to include listing. Do not restrict listing from VOW sites.
- R 3. **Yes** ___ **NO** ___ **Include Inter/IDX w Addr** = Default is Yes, to include listing.
Do not restrict Listing Address from being shown on any/all public Internet websites including Listing Company site, IDX, REALTOR.com, VOW sites, or 3rd party aggregate sites as allowed by Listing Co.
- R 4. **Yes** ___ **NO** ___ **IDX w AVM** = Default is Yes, to include listing.
Do not restrict IDX sites from using an Automated Valuation Module (AVM) for this listing and/or hyperlinks to value estimates.
- R 5. **Yes** ___ **NO** ___ **VOW w AVM** = Default is Yes, to include listing.
Do not restrict VOW sites from using an Automated Valuation Module (AVM) for this listing and/or hyperlinks to value estimates.
- R 6. **Yes** ___ **NO** ___ **IDX w Comment** = Default is Yes, to include listing.
Do not restrict IDX sites from using a 3rd party blog, comments, and/or reviews for this listing and/or hyperlinks to same.
- R 7. **Yes** ___ **NO** ___ **VOW w Comment** = Default is Yes, to include listing.
Do not restrict VOW sites from using a 3rd party blog, comments, and/or reviews for this listing and/or Hyperlinks to same.

FEATURES:

FEATURE DIRECTIONS: By checking a feature, you are indicating that this feature is part of the property or included in the sale. You must check at least one feature in **every required** category. If you check 'Other-See Remarks' for a required feature, you must include an explanation in the Public Remarks field. All features selected will appear on the All Fields Detail report in Paragon; other displays such as the Agent Confidential and Customer Full may have a different/limited number or selection of features.

SB = BUILDING TYPE & STORIES: (Required) -Must select one of the stories FIRST and THEN select a Building Type:

- | | | | | |
|--|--|---|--|--|
| STORIES: | BUILDING TYPE: | | | |
| <input type="checkbox"/> 1 Story | <input type="checkbox"/> 2 Side by Side | <input type="checkbox"/> Apartment Building | <input type="checkbox"/> Townhouse Units | <input type="checkbox"/> Other-See Remarks |
| <input type="checkbox"/> 1.5 Story | <input type="checkbox"/> 2 Houses on 1 Lot | <input type="checkbox"/> Multi-Level | <input type="checkbox"/> Converted/Rooming House | |
| <input type="checkbox"/> 2 Story | <input type="checkbox"/> 2 Up and Down | | | |
| <input type="checkbox"/> 3 Story | | | | |
| <input type="checkbox"/> 4 or More Stories | | | | |

EF = EXTERIOR FINISH of BUILDING (Required):

- | | | | |
|---|--|---------------------------------|--|
| <input type="checkbox"/> Aluminum/Steel | <input type="checkbox"/> Log | <input type="checkbox"/> Stone | <input type="checkbox"/> Wood/Wood Shake/Cedar |
| <input type="checkbox"/> Brick | <input type="checkbox"/> Other – see Remarks | <input type="checkbox"/> Stucco | |
| <input type="checkbox"/> Fiber Cement | <input type="checkbox"/> Pressboard | <input type="checkbox"/> Vinyl | |

WT = WATER for BUILDING (Required):

- | | | |
|---|--|--|
| <input type="checkbox"/> Community Well | <input type="checkbox"/> Other-See Remarks | <input type="checkbox"/> Sand Point Well |
| <input type="checkbox"/> Municipal Public Water | <input type="checkbox"/> Private Well | <input type="checkbox"/> Shared Private Well |

WS = WASTE for BUILDING (Required):

- | | | |
|---|--|--|
| <input type="checkbox"/> Conventional Septic | <input type="checkbox"/> Municipal Sewer | <input type="checkbox"/> Septic Holding Tank |
| <input type="checkbox"/> In Sanitation District | <input type="checkbox"/> Other – See Remarks | <input type="checkbox"/> Septic Mound |

HT = HEATING FUEL TYPE for BUILDING (Required):

- Electric LP Gas Natural Gas Oil Other-See Remarks Solar Wood

HC = HEATING/COOLING for BUILDING (Required):

- | | | | |
|--------------------------------------|--|--|----------------------------------|
| <input type="checkbox"/> Central A/C | <input type="checkbox"/> Heat Pump | <input type="checkbox"/> None | <input type="checkbox"/> Radiant |
| <input type="checkbox"/> Forced Air | <input type="checkbox"/> Hot Water/Steam | <input type="checkbox"/> Other-See Remarks | |

FO = FOUNDATION for BUILDING (Required):

- Block Other-See Remarks Poured Concrete Slab Stone Wood

LL = LOWER LEVEL/BASEMENT of BUILDING (Required):

Must select one of these 4 type of basement/lower level first as required, then may select other options for basement/lower level

R Choose at least one:

- | | | |
|---|---|--|
| <input type="checkbox"/> Crawl | <input type="checkbox"/> Other – See Remarks | <input type="checkbox"/> Finished Basement-Contiguous Square Feet |
| <input type="checkbox"/> Partial Basement | <input type="checkbox"/> Full Size Windows (min size 20x24) | <input type="checkbox"/> Finished Basement-NonContiguous Square Feet |
| <input type="checkbox"/> Full Basement | <input type="checkbox"/> Radon Mitigation System | <input type="checkbox"/> Partial Fin. Basement-Contiguous Square Feet |
| <input type="checkbox"/> None | <input type="checkbox"/> Sump Pump | <input type="checkbox"/> Partial Fin. Basement-NonContiguous Square Feet |
| | <input type="checkbox"/> Walkout Entrance (Door to Yard) | |

SF = MISC BUILDING:

- | | | |
|---|--|--|
| <input type="checkbox"/> Elevator | <input type="checkbox"/> Common Laundry | <input type="checkbox"/> Security System |
| <input type="checkbox"/> Building Sprinkler | <input type="checkbox"/> Fenced Yard | <input type="checkbox"/> Water Softener – Rent |
| <input type="checkbox"/> Cable Available | <input type="checkbox"/> High Speed Internet Avail | <input type="checkbox"/> Water Softener – Own |

BP = BUILDING PARKING: (Required)

- Attached
- Detached
- None
- Outside
- Parking Fee
- Underground

ZO = ZONING: (Required)

- 2 Family/Duplex
- Agricultural
- Commercial
- Condominium
- Historic District
- Industrial
- Multi-Family (3 Units)
- Multi-Family (4 Units)
- Multi-Family (5+ Units)
- Non-Conforming
- Other (See Remarks)
- P.U.D.
- Recreational
- Residential

LD = LOT DESCRIPTION:

- Corner
- Cul-De-Sac
- Near Bus Line
- Sidewalk

UT = UTILITIES:

- Individual Control/Unit
- Other – See Remarks
- Separate Electric Meters Each Unit
- Separate Gas Meters Each Unit
- Separate Water Meter Each Unit

OW = WATER FEATURES - OTHER:

- Deeded Water Acc/No Frontage
- Divided/Separated Access
- Water View-No Deeded Access
- Water View with Deeded Access
- Boat House
- Boat Ramp/Lift
- Boat Slip
- Dock/Pier
- No Motor Lake
- Motorized Lake
- Electric Motor Only
- No Wake Lake
- Wake Limits
- Water Ski Lake
- Creek/Stream
- Pond-Private
- Pond-Shared
- Quarry
- Other-See Remarks

DO = DOCUMENTS ON FILE:

- Appraisal
- Blueprint
- Deeded Access
- Flood Plain Letter
- Joint Driveway Agreement
- Lease
- Limited Home/Builder Warranty
- OCC Certificate
- Prior Title Policy
- Restrictive Covenants
- Seller Condition Report
- Septic Report
- Survey
- Tax Bill
- Well Test
- Income/Expense Report Available

GE = GREEN ENERGY EFFICIENT FEATURES:

- Additional Green Features*
- Energy Assessment Available*
- Energy Star Appliance(s) or Mechanical(s)*
- Green Built Certified*
- Low Energy Windows
- Low VOC Materials
- Reclaimed/Recycled Contents
- WI Energy Star Certified*

***Indicates that the information will be/has been uploaded to the listing as a PDF Document Attachment under the Green Features or one of the available Custom document categories.**

BF = BARRIER-FREE FEATURES: For Building For Unit

- 1st FLR Bedroom
- 1st FLR Full Bath
- Accessibility Feat Report Available*
- Door Openings 29” or more
- Door Openings 36” or more
- Elevator/Chair Lift in Res
- Grab Bars in Bath
- Hall Width 36” or more
- Hall Width 42” or more
- Laundry 1st Floor
- Level Drive
- Level Lot
- Low Pile or No Carpeting
- Not Applicable
- Open Floor Plan
- Ramped or Level Entrance
- Ramped or Level Garage
- Roll-in Shower
- Stall Shower

***Indicates that the Accessibility Features Document will be/has been completed and uploaded to the listing as a PDF Document Attachment.**

TI = TERMS INFORMATION:

- Area Grant
- Auction*
- Exchange
- Home Warranty
- Land Contract
- Owner may Assist
- Senior Community

***Indicates required RANW MLS Auction form attached.**

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The information provided by the sellers or other third-party sources has not been verified by the broker or the broker’s subagents and said parties take no responsibility for the accuracy of the information given.